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A meeting of **Corporate Governance & Audit Committee** will be held virtually on **Monday 19 July 2021 at 2.00 pm**

MEMBERS: Mr F Hobbs (Chairman), Dr K O'Kelly (Vice-Chairman), Miss H Barrie, Mr J Brown, Mr A Dignum, Mr T Johnson, Mr D Palmer and Mr P Wilding

SUPPLEMENT TO AGENDA

- 1 **Chairman's Announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Approval of Minutes** (Pages 1 - 8)
The committee is requested to approve the minutes of its ordinary meeting on 22 March 2021.
- 3 **Urgent items**
The chairman will announce any urgent items that due to special circumstances are to be dealt with under the Late Items agenda item.
- 4 **Declarations of Interest**
These are to be made by members of the Corporate Governance and Audit Committee or other Chichester District Council members present in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing by no later than noon 2 working days before the meeting is available [here](#) or from the Democratic Services Officer (whose contact details appear on the front page of this agenda).
- 6 **Audit Plan for year ended 31 March 2021** (Pages 9 - 52)
The Committee is requested to consider and to note Ernst & Young LLP's Audit Plan for year ended 31 March 2021.
- 7 **2020-2021 Treasury Management outturn report** (Pages 53 - 64)
The Committee is asked to review the Treasury activity summarised in this report and provide comments to Cabinet as necessary.
- 8 **Corporate Governance and Audit Committee Work Programme 2021-22**
(Pages 65 - 69)
The committee is requested to consider and agree its work programme for 2021-22.
- 9 **Housing Benefit Subsidy Audit Position** (Pages 71 - 76)
The Committee is asked to consider and note the outcome of the 2019/20 Audit Report.
- 10 **Progress Report - Update on Audit Plans 2020/2021 and 2021/22** (Pages 77 -

91)

The Committee is asked to note performance against the audit plan for 2020/21.

- 11 **Update Following Global Microsoft Exchange Hack** (Pages 93 - 96)
That the Committee are fully briefed on the circumstances, actions and outcomes following the Global Microsoft Exchange Hack in March 2021.

- 12 **ICT Security Plan** (Pages 97 - 104)
That the Committee be advised of the approach being taken to strengthen our cyber defensive capabilities in light of the changing nature of ICT security threats and breaches.

That the ICT Security Plan provides sufficient corporate assurance against the increasing volumes and sophistication of cyber-criminal activity.

- 13 **Constitutional Amendments** (Pages 105 - 110)
The Committee is asked to note the amendments to the Constitution made by the Monitoring Officer in the period January 2019 to July 2021.

- 14 **Strategic Risk Group**
Appointment of three members of the Committee – Verbal Report

- 15 **Strategic Risk Management Update** (Pages 111 - 147)
That the Committee notes the updated Strategic Risk Register and the internal controls in place, plus any associated action plans to manage those risks, and raises any issues or concerns.

- 16 **Exclusion of the Press and Public**
The Committee is asked to consider in respect of agenda item 15 Strategic Risk Update appendix 1b, agenda item 17 Litigation Risk and appendix, and agenda item 18 Investigatory Powers Commissioners Office Inspection of Surveillance and CHIS Findings and appendix, whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Corporate Governance & Audit Committee and senior officers only (salmon paper).**

- 17 **Litigation Risk** (Pages 149 - 154)
That the Committee note that several ongoing matters carry litigation risk and the assessment of that risk by author to the report.

- 18 **Investigatory Powers Commissioners Office Inspection of surveillance and CHIS findings** (Pages 155 - 160)
That the Committee note that an inspection took place in March 2021 and that all recommendations from the recent inspection by the Investigatory Powers Commissioners office are being undertaken.

- 19 **Late items**
The committee will consider any late items as follows:
 - a) Items added to the agenda papers and made available for public inspection
 - b) Items that the chairman has agreed should be taken as a matter of urgency by reason of special circumstances to be reported at the meeting

